

Ridgway Fire Protection District
Regular Meeting
January 4th, 2023

CALL TO ORDER

Meeting called to order at 5:30 pm by Board Chair, Christen Williams, at the Ridgway Public Library located at 300 Charles Street, Ridgway, Colorado. Also in attendance were Board Members Pam Kraft, Mary Reinhardt, and Adam Johnson; interim Fire Chief Chris Miller; and RVFD firefighters Tyler Ferguson and Mike Trahan.

FINANCIALS

Discussion of financials was pushed to the next District board meeting.

MINUTES

❖ MOTION by Kraft to approve the 12/7/22 minutes as presented. SECOND by Reinhardt. ALL IN FAVOR.

OLD BUSINESS

Health Insurance

Discussion of employer provided health insurance was pushed to the next District board meeting.

New Staff Positions & Workshop Date

Chief Miller presented a Personnel Directives Manual proposal. Included in the proposal were requirements for all officers to obtain their Firefighter I Certifications within a reasonable time frame. He suggested hiring a Chief and three full-time Captains (John Robinson, Bumper Williams, and Adam Kunz) with two part-time Captains (Tyler Ferguson and Tom Sisler). Discussion of the position descriptions ensued by the board members. Kraft requested more in-depth job descriptions than what was in the proposed packet and also asked if the District has an Administrator job description. As LaSala was not at the meeting, that question was left unanswered. Chief Miller suggested that instead of hiring an administrative assistant, the District assign some of the administrative tasks to the newly hired Captains. Kraft also questioned whether career firefighter staff can be FLSA exempt due to the District's small size. Miller stated that the Chief would be exempt as well as the Administrator, but all other fire personnel would not be FLSA exempt. Additional Staff Position discussion was set to be held at a workshop at 1 pm on January 18th at the Ridgway Public Library.

Revised Policies Update

Discussion of the creation of new policies was pushed the 1/18/23 workshop and next District board meeting.

Building Repairs Update

Chief Miller noted that our insurance adjustor is working with Serve Pro regarding the work they did. Moving forward, he has asked local contractor, Dave Door, to complete the remaining repairs and to also investigate raising the height of the ladder truck bay door.

CHIEF'S REPORT

Chief Miller reported that himself and RVFD fighter, Nathan Judd, will be attending the annual Utah Winter Fire Academy in St. George, UT from 1/19/23 through 1/22/23. He also noted that the DFPC is holding an officer training in Grand Junction on February 1st.

NEW BUSINESS

OTHER NON-AGENDA BUSINESS

ADJOURNMENT

❖ MOTION by Reinhardt to Adjourn. Second by Johnson. ALL IN FAVOR

Meeting Adjourned at 7:05 pm.

Respectively Submitted,

-Katy LaSala

(notes taken by Mary Reinhardt)